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Committee Manager Jane Fulton (Extn 37611)

24 October 2022

EXTRAORDINARY MEETING OF THE POLICY AND FINANCE COMMITTEE

An Extraordinary meeting of the Policy and Finance Committee will be held in the Council Chamber at Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Thursday 3 November 2022 at 8.00 pm and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon,

Goodheart, Oppler, Roberts, Stanley and Dr Walsh

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

- 1. As this is an extraordinary meeting of the Committee there will be no Public Question Time, but of course you can still attend the meeting in person.
- 2. We request members of the public do not attend any face-to-face meeting if they have Covid-19 symptoms.

For any further information on the item to be discussed, please contact: committees@arun.gov.uk.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- 1) the item they have the interest in
- 2) whether it is a pecuniary/personal interest and/or prejudicial interest
- 3) the nature of the interest

ITEMS PUT FORWARD FROM SERVICE COMMITTEES

3. <u>EXTRAORDINARY MEETING OF THE HOUSING &</u> (Pages 1 - 20) WELLBEING COMMITTEE HELD ON 3 NOVEMBER 2022

To consider any recommendations from the extraordinary meeting of the Housing & Wellbeing Committee held on 3 November 2022 at 6pm in relation to the Cost of Living Report and any financial implications.

Note: If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note: Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link PART 8 - CP - Section 5 Filming Photographic Protocol

Agenda Item 3

Arun District Council

REPORT TO:	EXTRAORDINARY, HOUSING & WELLBEING COMMITTEE, 3 NOV 2022
	EXTRAORDINARY, POLICY & FINANCE COMMITTEE, 3 NOV 2022
SUBJECT:	COST OF LIVING
LEAD OFFICER:	GEORGINA BOUETTE, WELLBEING & COMMUNITIES MANAGER
LEAD MEMBER:	COUNCILLOR JACKY PENDLETON
WARDS:	ALL

CORPORATE PRIORITY / POLICY CONTEXT / CORPORATE VISION:

IMPROVING THE WELLBEING OF ARUN:

To plan services, resources, amenities, activities, and places to help our community thrive Support the voluntary and community sector to provide services that help the most vulnerable in our community

DIRECTORATE POLICY CONTEXT:

The Wellbeing and Communities Group work with key partners to deliver a range of services to support the community. Cost of living pressures are having an impact on a broad range of the community and those affected require information and support from a number of agencies. It is important that those agencies have the necessary resources and that the services delivered are complementary and effort is not duplicated.

FINANCIAL SUMMARY:

A cost of living support package totalling £180,000 funded from interest on balances in 2022/23.

1. PURPOSE OF REPORT

1.1. To outline the urgent cost of living pressures and propose measure to help mitigate some of the negative effects in the short term.

2. RECOMMENDATIONS

It is recommended that the Housing and Wellbeing Committee:

- 1.2. Approve the following initiatives totalling £180,000 to support the residents of the district during the cost of living pressures, subject to approval by the Policy and Finance Committee of funding (detailed in Appendix A):
 - 1.2.1. Energy Advice and Support £40,000
 - 1.2.2. Energy Efficiency Home Adviser £40,000

- 1.2.3. Funding support for local food banks £20,000
- 1.2.4. Small grants to VCS organisations £25,000
- 1.2.5. Cost of living co-ordinator post £55,000
- 1.3. Recommend to the Policy and Finance Committee to approve a virement of £180,000 to fund the cost of living crisis initiatives identified in recommendation 2.1 from additional interest on balances in 2022/23.

2. EXECUTIVE SUMMARY

2.1. Council officers have been working with local partners to scope and assess the impact of the current and future cost of living pressures in Arun communities. The findings are outlined in this report which includes information on work being delivered. The report also outlines proposals to provide further support for local communities, families, and residents in greatest need.

3. DETAIL

- 3.1. Council Officers have been working closely with the key local delivery partners involved in responding to the cost of living pressures. This work is reflected in the Arun Local Community Network partnership cost of living risk register, a live document used to map and support collaborative working to meet identified needs (see Appendix B).
- 3.2. The imminent cost of living issues are the affordability of essential services and goods namely, energy, mortgages, food and fuel. The cumulative effect of these mean that many households will face difficult choices which may have a detrimental impact to their health and wellbeing.
- 3.3. The scale of this impact is significant. In a normal economic downturn, a small proportion of the local population may be affected, but due to large increases in predominantly energy and mortgage costs, those who previously may have been able to absorb minor additional household expenditures now face increasing pressures on their household income. Thus, a much larger and wider proportion of the population is affected. For those already vulnerable, the risk and impact will increase, particularly as we approach the cooler winter months.
- 3.4. Professional insight identifies that the cost of living will result in hardship with residents having to make difficult choices in how they allocate their finite financial resources. For example, choosing whether to heat their homes or eat or pay for other essential household items including council tax and rent.
- 3.5. The council will not be immune to the impacts of the cost of living. Key services that are likely to be affected include:
- 3.6. **Council Tax and Business Rates**: people and businesses are more likely to fall into arrears posing a financial risk for the council

3.7. Housing:

- 3.7.1. Homelessness: people may accrue rent arrears leading to eviction, increased demand for homelessness services and / insecurely housed / or rough sleeping numbers. This may also include those with mortgages should the interest rates continue to rise and homes are repossessed
- 3.7.2. Tenants / Arun District Council Housing: increase in tenant rent arrears and deterioration of council housing stock as people choose not to heat their homes, leading to increasing financial liability to maintain stock to the required regulated standards. Increased risks of fire safety as people may use unsafe methods to heat their homes.
- 3.8. **Revenues & Benefits**: increased demand for housing benefit and other discretionary funds. Also increased pressure on staff to support local delivery of any further government grants / aid.
- 3.9. **Business Revenue**: the uncertainty of uncapped energy prices on business, and the likelihood that people will restrict their spending, could result in the failure of SME's in the District. In the short term, this would result in loss of revenue to the council through business rates and in the longer term, undermining the economic regeneration of the district.
- 3.10. Community Wellbeing: the overall health and wellbeing of our local communities is at risk of deterioration, compounding and entrenching existing health inequalities across the district. Arun has the greatest number of deprived areas in West Sussex of which some are in the top 10% most deprived nationally. VAAC, our local community and infrastructure partner has indicated that there will be fewer local volunteers than during the pandemic as people turn to paid employment undermining the capacity and strength of grassroot community support.

4. OPTIONS / ALTERNATIVES CONSIDERED

4.1. The purpose of this report is to bring forward the work of the key local partners working together to address cost of living pressures. The proposals reflect the immediate needs to provide support for local communities, families, and residents in greatest need

5. CONSULTATION

5.1. Consultation has been undertaken with key local partners including Citizens Advice, Voluntary Action Arun and Chichester, Age UK West Sussex Brighton & Hove and the Arun Local Community Network.

6. COMMENT OF THE INTERIM GROUP HEAD OF FINANCE/S151 OFFICER

7.1 The increase in expenditure can be funded from a virement from additional interest on investment income in 2022/23, subject to approval by the Policy and Finance Committee.

7. RISK ASSESSMENT CONSIDERATIONS

7.1. None.

8. COMMENTS OF THE GROUP HEAD OF LAW AND GOVERNANCE & MONITORING OFFICER

8.1. There are no direct legal implications arising from this report.

9. HUMAN RESOURCES IMPACT

 Additional temporary member of staff to coordinate the Council's cost of living work

10. HEALTH & SAFETY IMPACT

10.1. None

11. PROPERTY & ESTATES IMPACT

11.1. None

12. EQUALITIES IMPACT ASSESSMENT (EIA)

12.1. The proposal will support the universally services provided by voluntary and community sector partners.

13. CLIMATE CHANGE & ENVIRONMENTAL IMPACT

13.1. None

14. CRIME AND DISORDER REDUCTION IMPACT

14.1. None

15. HUMAN RIGHTS IMPACT

15.1. The resources will be used to bolster and promote universal services available to the community.

16. FREEDOM OF INFORMATION / DATA PROTECTION CONSIDERATIONS

16.1. None.

CONTACT OFFICER:

Name: Georgina Bouette

Job Title: Wellbeing & Communities Manager

Contact Number: 01903 737605

Arun District Council

BACKGROUND DOCUMENTS:

Appendix A - Arun Local Community Network partnership priorities to support local cost of living pressures

Why	What	How	Who	Cost	Impact
Increasing Energy Costs	Energy advice and support	Commission existing supplier	Citizens Advice	£40,000 1 year	Trusted partner has expertise and capacity to provide telephone and drop-in service for: Advice and support to deal with energy debts Access grants to mitigate financial hardship Understand energy bills / meters and advice on tariff comparison and switch suppliers NB - no home visits Enables continuity of service during winter months
Increasing Energy Costs	Energy efficiency home adviser	Home visits	Citizens Advice	£40,000 1 year	Prevent deterioration of Council housing stock and supports vulnerable households through providing face to face support to help households implement practical home energy efficiency measures.
Decreasing availability of access to free food for those in need	Additional funds to local Food Banks and voluntary partners to distribute free food	Grant aid to 2 x local food banks	Arun Food Partnership	£20,000 1 year	Increase availability of free food to avert hardship during autumn and winter months

Support local community and voluntary sector to respond to cost of living pressures for the benefit of residents	Provide a small grant scheme to support local community and voluntary sector responses to cost of living	Council to provide small grant fund to allocated to local community and voluntary sector, prioritising small to medium size organisations	ADC	£25,000 Autumn / Winter	Create and sustain warm spaces in community buildings available for residents / overcoming isolation by providing community activities that support and connect local residents / Fund to provide refreshments in warm spaces / Support delivery of advice and support from other organisations in a community trusted space to increase reach and accessibility [Cost of Living Coordinator to manage]
Need for a council coordinated response to cost of living pressures Page O	Coordinator to deliver local cost of living response internally and externally	Cost of Living Coordinator	ADC	Up to £55,000 including on costs	Dedicated internal resource for one year (Scale 9 £33,500 to £36,370) to coordinate the council's internal and external cost of living work and support the ongoing activities and responses from local voluntary and community sector partners. Manage grant schemes, facilitate warm spaces and associated support networks. Provide timely and accessible cost of living information to staff and residents, support local delivery, maintain website, social media and develop local events. Produce cost of living dashboard to monitor impact and progress.

Appendix B - Arun Local Community Network partnership cost of living risk register

Outline known cost of living risks for local communities and organisations in Arun to take appropriate partnership actions to mitigate negative impacts in the short, medium, and long term. These are:

- 1. Risks that could potentially have an Arun wide impact and/ or
- 2. Risks that cannot be managed solely within partnership organisations because additional level support or intervention is needed.

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Energy (affordability)	Residents will be faced with severe hardship or destitution and with making difficult choices including whether to heat or eat or use money for medication or any health improvement activity. Some will not be able to pay essential bills like council tax, rent, energy leading to disconnection or self-disconnection and potential homelessness and threaten prosecution. Petty crime (shop lifting) likely to increase for self or to create income to pay other bills or to go to prison as food and heating is at least provided. This needs to be considered separately. Vulnerable are likely to become targets and victims of illegal lenders and face	Energy going bills up to £3,359 a year from October 22 and to £3,616 from January 23 and likely to increase again in April 23. Rise in food and petrol/fuel prices. Inflation at 10%.	Vulnerable groups unable to keep warm leading to health deterioration and even death. Households on a pre-payment meter will self-disconnect, and others will be at risk of disconnection. Increase in overall indebtedness leading to deterioration to mental health and possible suicide Increase of homeless population and the impact of homelessness. Vulnerable living in fear of violence from loan sharks Missed medical appointments leading to health deterioration.

Food (affordability)	violence or threat of violence to them or their family The cost increase on food leading to residents using cheap and unhealthy food alternatives or massively relying on food services for the vulnerable.	Price increases and reducing availability (Ukrainian War / inflation)	Disabled people becoming self-isolated due to inability to join activities
Petrol / Fuel (affordability)	Food supplies are reducing into food partners for onward distribution to vulnerable people. Reducing cohesive food offer to individuals through random food being provided Residents will find it difficult, especially those reliant on a car, to attend essential appointments e.g., hospital		Some residents could face the consequences of malnutrition and health deterioration caused by unhealthy eating Nutritional food may become less of a priority compared with housing and energy.
EXISTING CON	TROL/ MITIGATING ACTIONS	FURTHER ACTIONS	,
		What are the gaps? What inegative impact (human, fi	needs additional support to reduce risk / nancial, assets)
needs ad - Redress - The Labu place for	e Point of Contact energy Advice service – ditional funding to continue provision scheme due to end in September. Irnum Centre in Bognor Regis is a warm older people to spend time *. nd water efficiency measures	place - social media campa <i>learn</i> '	ign e.g., 'feed the young so they can thrive and where we know content is strong e.g., Money

Debt

- Arun funded debt adviser but only for people facing homelessness
- Money and Pension Service telephone service only dealing with 10-15 of current demand
- Bognor foodbank adviser
- Christians Against Poverty not delivery a service in Bognor at the moment
- Council Housing have a debt advisor but only for their tenants not universal.

Financial capability services

- Age UK provide services to support older people with their finances, including information and advice
- Government payments ensuring access and take up

Food services

Foodbanks and community fridge but demand may exceed capacity

Household Support Fund (HSF)

- referrals link to VCSE
- HSF guaranteed till 30th September
- Citizens Advice has shared their campaign and criteria
- WSCC Community Hub offer being open to all.

NAVCO looking to share best practice across VCSE sector

 AgeUK to increase level of promotional work to advertise services available *

Schools – need to understand what they are doing / further plans against a background where they also have cost pressures

Utilities – fuel / water / broadband / mobiles = social tariffs and free data: joint work with utilities re unclaimed social tariffs example of South East water

Link to supermarkets – range of initiatives being offered around school uniform costs / discount days / children's meals

Policy and Practice – Lift dashboard proactive tool re GIS identification of welfare benefits that go unclaimed

Co-operative buying clubs

Household Support Fund - each participatory member/organisation of cost of living group needs to continually promote this fund with third party organisations.

The gaps with food supply are the tendency to give to only food banks – even in crisis a lot of people will not go to them due to stigma or perceived barriers/criteria. (The Food Foundation statistic that even when people had not eaten for three days still only half would go to their food bank.) There is a need to support the informal food providers in their food supply as well as the food banks. And include them in promotion of the household support offer so that people can be linked to wider COL support.

Petrol stations are a possible currently untapped source of surplus food. Arun Food Partnership could reach out to them. (not a long-term solution

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Community Transport	but supplies need increasing in the meantime).
	For increasing petrol costs – discuss potential solutions with Community Transport Sussex and local providers of community transport e.g., help with essential travel for those who cannot afford fuel or public transport such as attending hospital appointments.

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Housing	People already living in damp accommodation triggering increases in respiratory illness. People unable to afford rent / mortgage – could see increases in homelessness presentations to council. Lack of affordable housing Lack of private landlords being willing to rent Increased risk of fire: people may use alternatives e.g., candles.	Rising energy costs Energy cap going up in October will increase this further as people heat their homes less.	Increased poor health outcomes from living in damp / unheated homes Increased presentations of at risk and / or homelessness / rough sleeping Increase in house fires

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Community Assets and estates	Decreased availability of partnership and community estates and assets to provide local warm spaces over winter months due to increasing cost pressures e.g., increasing energy costs.	Rising energy costs	Community and voluntary sector organisations may have to close their buildings and / or decrease support.
EXISTING CON	TROLS/ MITIGATING ACTIONS	FURTHER ACTIONS	
<u>၂</u> ည			
დ ФSchools looking	Schools looking to extend homework clubs and provide other family activities – need to be aware of these		me from Home offers – cafes / community centre, ming and connection
	ommunity facilities / activities across local	Work with cinemas – could we offer discounted family evenings?	
CVS network and warm spaces offer: need to collate and make this information available in local communities and across partnership networks for maximum use / take up.			eded to co-ordinate and work with our local tors and local Councillors.
Wide range of local partners who may be able to help e.g. Littlehampton United Church/Turning Tides Hub (the food bank is also located here); Littlehampton Baptist Church; Shore Community Church (Bognor); Bognor Methodist Church; Salvation Army Hub Bognor; Holy Cross Church Bersted; St Mary's Felpham (already provide free food); St Nicholas Arundel (providing free food); Littlehampton Quakers, St Peter's and St Paul's Rustington (provide a regular food pantry); All Saints Wick (Creative Heart Café is			

run by two members of this church and may also be an option for a venue, depending on where things are at with the second floor now); Pagham United Reform Church AKA St Ninian's (runs a monthly community café)

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Vulnerable Families / Individuals	Increasing financial insecurity exacerbating and compounding existing vulnerability for those most in need and drawing in more people who require help and assistance.	Increasing inflation, interest rates / economic pressures	Increasing vulnerability for those already in need
PEXISTING CONTI	ROLS/ MITIGATING ACTIONS	FURTHER ACTIONS	
Promotion of VCS	E Support that is available	Widen the reach of VCSE	activities
Scam awareness / loan shark campaigns to prevent fraud and exploitation. A range of services provided by AgeUK to support older people to remain safe and well		/ safeguarding teams for t safety messaging and aw	a awareness and community safety partnership cargeted work in areas of greatest need for careness. Mobilise awareness through Joint safety) who have networks with all town and e messaging.
Family Support Work charity -based in Bognor and Rustington		,	

Early Help - a need to work more closely in partnership with them and their "targeted approach" of certain families	Further promotion of services available to families locally, so that they know where to find support
Work closely with Adult Services to provide cost of living information and obtain insight / data on local impacts and support partnership working on cost of living initiatives. Includes Prevention Assessment Team, Older People's Mental Health Team, Lifelong Services.	Further promotion of services available to older people locally, so that they know where to find support

RISKS IDENTIFIED	CAUSES	EFFECTS
Increasing service demand from local communities, stretching existing resources. Loss of income for business – could lead to closure. Adverse impact to workforce and local communities. Loss of business rates.	. More residents needing help to deal with cost of living pressures	Demand may exceed capacity, decreasing timely access to help and support.
EXISTING CONTROLS/ MITIGATING ACTIONS		
	Increasing service demand from local communities, stretching existing resources. Loss of income for business – could lead to closure. Adverse impact to workforce and local communities. Loss of business rates.	Increasing service demand from local communities, stretching existing resources. Loss of income for business – could lead to closure. Adverse impact to workforce and local communities. Loss of business rates.

Continue to promote volunteering opportunities via Volunteer Now and flex approach in terms of commitment	More promotion re Volunteer Now with focus on citizen's advice
hours / days	Project with libraries / cafes to widen their offer
VAAC infrastructure support	
Citizens Advice – making sure those grassroots/smaller organisations and larger networks e.g., Pathfinder and Primary Care Networks are fully connected to wider support offer from Citizens Advice so that they can focus on their primary offer and not be overwhelmed by clients' other needs.	
Joint external funding bids that focus on increasing capacity	
Use of new spaces extending activities	

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Finance / money management	People struggling to meet essential needs due to increasing household costs.	. Increasing inflation, interest rates / economic pressures	Households unable to manage finances and accrue debts. May turn to 'buy it now pay it later' deals May use loan sharks
EXISTING CO	NTROLS/ MITIGATING ACTIONS	FURTHER ACTIONS	I May use loan sharks

UK Harvest/FED/Makerspace and WSCC Waste Team all have tips/methods/recipes for cooking on a budget or using leftovers or scraps. Could disseminate offers more widely or distil e.g., online videos/recipe books and/or enable them to extend their offer more widely.

Banks – proactive offers of help and targeting support for young people

Awareness of how to get the best deals for household expenditure

Voucher codes promo of app etc

Free exchange schemes

AgeUK services available to older people locally, including information and advice who can ensure people are in receipt of the correct payments

Concern not enough partnership resources currently available to meet the likely level of need.

Raise community awareness of help and support available e.g., Citizens Advice and other accredited organisations who can provide debt advice and support

Signposting people to trusted sources of information for help and advice

Public campaigns to warn against using loan sharks

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Communit y Transport	Loss of volunteers due to mileage rates / fuel costs. Over @50p is taxable.	High fuel costs Less volunteers available	Residents unable to access low cost transport to attend essential appointments. Increased social isolation

EXISTING CONTROLS/ MITIGATING ACTIONS	FURTHER ACTIONS
Arun Community Transport local network and offer Community Transport Sussex – strategy recently adopted by Council Housing & Wellbeing Committee with uplifted funding to support implementation of local action plan to support local infrastructure development National Petitions / campaigns	Work with Community Transport Sussex to develop sustainable local transport solutions

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Wellbeing	Difficult choices re budgets: heat versus food and adverse physical impact. People prioritising pets. Increased slips / trips / falls risks.	Increasing inflation and interest rates / economic pressures	Worsening resident and community health outcomes. Increased gap in life expectancy ir deprived areas.

Food waste education and advice Food growing projects / allotments produce is now, but lots stored	Campaign – against malnutrition in older people for example
What are pet businesses and animal charities doing to support?	

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Mental Health	Increase in poor mental health due to cost of living pressures and potential for increased risk of suicide.	Increasing inflation, interest rates / economic pressures	Increased demand for mental health support
EXISTING CONTROLS/ MITIGATING ACTIONS		FURTHER ACTIONS	
Range of VCSE groups with support / advice / facilities		More peer-to-peer support linked to existing provision	
Pathfinders provision in Bognor and Littlehampton		Focus on children and young people	
AgeUK provide services locally to promote good mental health, and work in partnership with organisations that provide mental health support		Further promotion of services available to make older people aware of what is available to them	

RISK AREA	RISKS IDENTIFIED	CAUSES	EFFECTS
Contextual Risk	Covid resurgence / extreme weather (floods) – seasonal weather patterns Cost of Christmas	Seasonal impacts	May need to mobilise emergency responses to adverse weather conditions and increased health risks / demand e.g., covid. People may feel pressure to spend money celebrating Christmas, placing additional financial strain on limited household budgets
EXISTING C	CONTROLS/ MITIGATING ACTIONS	FURTHER ACTIONS	
Sussex Resilience Forum and WSCC Resilience Emergency Team: VAAC/VCSE link to local Resilience Forum		Targeted vaccination initiatives Community awareness of emergency response	
Covid resurgence – Arun Vaccinations Partnership and Autumn vaccination programme. Cost of Christmas – offer financial capability sessions along these lines? May be a way to draw people in. "How to still have a great Christmas on a budget" Possible initiatives of celebrating on a budget – with a link to sustainability			

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